



FUNDRAISING FOR THIRD-PARTY INITIATIVES POLICY

Thank you for considering the Quadra Island Foundation as the recipient of proceeds from your fundraising initiative. The following information provides guidance for individuals, businesses and organizations considering a fundraising initiative. Through your fundraising efforts and the support of the Foundation, you are helping to foster a healthier, more vibrant and more caring community.

OVERVIEW

Quadra Island Foundation (QIF) is, from time to time, the recipient of proceeds of fundraising events organized by community-minded individuals, organizations, or businesses. These events are defined as Third-Party Initiatives - the organizers are responsible for the planning, promotion and expenses associated with the event, with the proceeds donated to the Foundation.

While QIF is extremely grateful and appreciative of such efforts and the donations that flow from them, it is important that these Third-Party events are consistent with QIF's purpose. To that end, it is necessary for any fundraising event or activity to be associated with the Foundation to receive approval prior to the use of its name. The following section sets out the conditions that apply to such an approval.

FUNDRAISING INITIATIVE: APPROVAL AND COMPLIANCE

Any individual, organization or business is eligible to fund raise for QIF, or for a fund held by QIF, provided that:

1. The Third-Party fundraiser ensures transparency and accurate record keeping for issuing of official donation tax receipts and shares the required information with QIF for the purposes of issuing official donation tax receipts in a timely fashion.
2. The Third-Party fundraiser agrees to provide QIF with a full accounting of the monies or that portion of the monies donated to QIF.
3. The Third-Party fundraiser will disclose to QIF the amount of any funds received by the participants as a result of their involvement in the fundraising event.
4. QIF must be notified, in advance, of all fundraising initiatives held on its behalf, or on behalf of any fund held at QIF.



These steps ensure that we are aware of your initiative and provide assurance that it is in keeping with our foundation's reputation and mission. Any individual, organization or business wishing to conduct a fundraising initiative using QIF 's name, or the name of any Fund associated with QIF as a recipient of the proceeds, must first contact our Administrator via email at: info@quadraislandfoundation.ca.

QIF will not lend its name or support to the following types of fundraising activities, including, but not limited to:

- Events that encourage/involve behaviour that is not consistent with QIF 's reputation, mission, values and programming activities.
- Activities that involve a professional fundraiser, telemarketer and/or agreement to raise funds on a commission bonus or percentage basis.
- Direct solicitation (door-to-door canvassing, telemarketing or the use of non-QIF internet methods);
- Events involving the promotion of a political party or candidate or appearing to endorse or oppose any political activity locally, provincially or federally.

QIF reserves the right to decline participation and support for any fundraising initiative that does not fall within our mandate. QIF may also, at any time, withdraw the right to use its name or the name of any Fund associated with QIF for fundraising or other purposes, and all such fundraising activities shall immediately cease.

Approved by the Board: November 29, 2021